

The Church of St. John the Evangelist

Faith Formation Drop-Off/Pick-Up Procedure



A FEW GROUND RULES:

1. Class runs from **6pm-7pm**—please be on-time to drop off your young ones and talk to them **before** they are dropped off to decide which door or part of the facility (Church or School) they will find you at once class is over and they are dismissed.
2. **Please arrive promptly at or before 7PM** to pick up your child(ren) from class in the location you've specified with them so that our catechists, staff, and **you** can move along with your night as efficiently as possible!
3. Students **MUST** be picked-up by their adult contact from the premises **NO LATER THAN 7:15PM**, or volunteers or staff will begin calling those responsible for the child(ren).

SUGGESTED (HIGHLY ENCOURAGED) PICK-UP ASSIGNMENTS:

Kindergarten—1st Grade: Parents meet children OUTSIDE OF THEIR CLASSROOM for pick-up.

2nd Grade—5th Grade: Parents are advised to park and meet their child(ren) in either the gathering space of the church or the entryway of the school to escort them safely to their vehicles.

6th Grade—10th Grade: To be courteous toward those with younger children and to keep both the facilities and parking lots less chaotic, remain in your vehicles until your child(ren) find you outside in the area you've agreed to meet them.

There are exceptions for those with children in multiple age brackets, of course. We simply ask that you use your best judgment, respect the time our catechists have for teaching by not interrupting their classes prematurely, and then respect your own time and the time of the other families by leaving the premises in an efficient manner.

Thank you!